



Payroll Management System

B.K. Birla Public School, Kalyan.

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Sejal Chilap (SuperAdmin)

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Welcome Sejal Chilap

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228 Staff Master

0 Pending Approvals

Manual Attendance

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Leave Assignment

Special Permission Revoke

Leave Approver Mapping

Holiday Master

Reply Queries / Concern

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Employee Shift Master

Dashboard / ShiftMaster

+ Add Shift

ID	OrgID	Org Name	Shift Code	Starttime	Gracetime	SpanInTime	Endtime	Weekdays	Action
31	1	B.K. Birla Public School, Kalyan.	EXECUTIVE TIME	08:30	08:50	06:30	16:10	Monday,Tuesday,Wednesday,Thursday,Friday	Edit
32	1	B.K. Birla Public School, Kalyan.	EXECUTIVE TIME	09:00	09:20	06:30	14:00	Saturday	Edit
43	1	B.K. Birla Public School, Kalyan.	Manager-Security and Administration	09:00	09:20	06:00	17:15	Monday,Tuesday,Wednesday,Thursday,Friday	Edit
44	1	B.K. Birla Public School, Kalyan.	Manager-Security and Administration	08:30	08:50	06:00	14:00	Saturday	Edit
25	1	B.K. Birla Public School, Kalyan.	NON TEACHING SCHOOL NURSE	09:30	09:50	05:00	17:30	Monday,Tuesday,Wednesday,Thursday,Friday	Edit
26	1	B.K. Birla Public School, Kalyan.	NON TEACHING SCHOOL NURSE	08:30	08:50	05:00	14:00	Saturday	Edit
2	1	B.K. Birla Public School, Kalyan.	Non Teaching Staff	08:00	08:20	05:00	16:10	Monday,Tuesday,Wednesday,Thursday,Friday	Edit
12	1	B.K. Birla Public School, Kalyan.	Non Teaching Staff	08:30	08:50	05:00	14:00	Saturday	Edit
17	1	B.K. Birla Public School, Kalyan.	Non Teaching Staff Spl	09:00	09:20	07:00	17:10	Monday,Tuesday,Wednesday,Thursday,Friday	Edit

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Sejal Chilap (SuperAdmin)

Employee List

+ Add Employee

Export Excel

Employee Code

Employee Name

Select Designation

Enter Employee Code....

Enter Employee Name...

ALL



SARITHA RAO
C0001
PRE-PRIMARY-TEACHER-ON CONTRACT-
PARTTIME



GAYATRI MAHAJAN
C0002
CARE TAKER



KIRTI SAINI
E0001
CO-ORDINATOR



RUCHITA CHAUHAN
E0002
VICE- PRINCIPAL



ARCHANA SAINI
E0003
PGT



ANITA CHAURASIA
E0004
TGT



SUMAN IYER
E0005
TGT



ANJANA SHARMA
E0006
TGT

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Sejal Chilap (SuperAdmin)

Staff Profile

Dashboard / Profile



SARITHA RAO

PRE-PRIMARY-TEACHER-ON CONTRACT-PARTTIME

Employee ID : C0001

Date of Join :25 October 2022

Phone:

8879576555

Email:

sarita.rao@birlaschoolkalyan.com

Birthday:

04 May 1986

Address:

Gender:

Female

Personal Informations

Marital status

Bank information

Bank name

Bank account No.

50100217111241

IFSC Code

PAN No

AQLPR8463P

Basic Salary Info

Basic Pay

-

Basic Conveyance

-

DA %

-

HRA %

-

Gross Salary

-

Net Salary

-

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B.K. Birla Public School, Kalyan.

Attendance Detailed Report

Dashboard / Detailed Attendance

Total Staff : 227

Tot = Total Days
Abs = Absent Days

Pre = Present Days
H.day = Holidays

A Absent **LT** Late **OO** OutDoorDuty **ML** Medical **PL** Privilege **CL** Casual **D** Discrepancy **EL** EarlyGoers **CO** Compensatory **LP** Without Pay

Year

2024

Month

ALL

Search Employee Name

AKSHAY SAINI

Show DATA

ATTENDANCE REPORT

Attendance Report For 2024

Month	Employee Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
January	AKSHAY SAINI	07:59 14:26	08:00 12:46	08:04 16:10	07:59	07:59	H	H	08:07 15:43	08:00 16:31	07:59 16:17	07:59 16:14	07:59 14:00	08:29 14:00	H	08:00 12:00	08:00 16:10	07:59 16:20	08:00 16:18	07:59	H	H	H	08:00 16:10	07:59 16:11	07:58 16:10	07:58 12	
February	AKSHAY SAINI	07:59 16:11	08:00 14:01	08:26 16:21	H	08:00 16:28	07:59 16:21	08:01 16:28	08:00 14:00	07:59 11:39	H	08:00 16:13	08:01 13:06	08:02 16:23	07:59 16:13	H	H	07:59 16:12	H	H	07:59 16:14	08:01 13:59	07:59 16:46	08:00 16:14	08:00 13:52	08:57 H	08	
March	AKSHAY SAINI	08:00 16:33	H	H	07:59 16:19	07:58 16:13	07:55 16:22	07:58 16:25	H	08:00 14:00	H	07:59 16:12	07:58 16:12	07:57 17:08	08:07 16:15	08:30 14:52	H	07:57 17:01	07:59 16:11	07:58 16:11	07:59 16:11	08:30 17:08	08:30 14:02	H	H	H	07:59 16:10	08
April	AKSHAY SAINI	07:45 16:12	07:56 16:53	07:58 14:32	07:59 16:27	07:58 14:00	08:30 H	08:02 H	08:09 16:23	07:59 16:25	H	07:59 16:25	08:00 14:01	08:30 H	07:58 16:13	12:52 16:23	H	07:57 16:13	07:59 16:23	08:00 16:19	H	H	08:01 16:10	08:00 16:11	08:00 16:10	08:00 16:10	08:00 16:10	08
May	AKSHAY SAINI	H	08:59 15:07	08:59 15:02	07:59 15:08	07:58 15:04	08:30 15:08	08:00 15:03	09:02 15:03	08:59 15:05	H	08:56 H	08:00 15:00	08:59 15:01	09:00 15:52	09:00 14:00	08:57 H	08:19 H	H	H	09:00 15:40	09:00 15:40	08:55 15:00	08:59 15:00	09:00 14:02	09:00 H	08	
June	AKSHAY SAINI	H	H	08:29 16:21	08:28 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08:30 16:21	08
July	AKSHAY SAINI	08:11 16:30	08:00 16:10	08:05 16:10	08:08 16:10	08:00 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08:30 16:10	08
August	AKSHAY SAINI	08:01 16:01	08:01 16:01	H	H	07:57 16:38	07:57 16:15	07:57 16:18	07:57 16:																			

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B.K. Birla Public School, Kalyan.

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Sejal Chilap (SuperAdmin)

Leave Assignment Master

Dashboard / Leaves Assignment

Select Period : 2025/01/01 to 2025/12/31

Current Period : 01/01/2025 - 31/12/2025

Export Opening Closing

Recalculate Leaves

Recalculate CL

Search By EmpCode

Search By Employee Name

Total Employees 257

Enter id here..

Enter name here..

E. Code	Emp. Name	Casual Leave	Medical Leave	Privilege Leave	Maternity Leave	Paternity Leave	Compensatory Leave	Leave Without Pay	Leave for Marriage	Action
C0001	SARITHA RAO	☒	☒	☐	☐	☐	☒	☒	☐	
	Total Days	5	5				0	0		
	Max. Days	2	05.00				0	0		
	Min. Days	0.5	2				1	0		
	Availed	01.50	00.00				0	0		
	Balance	03.50	05.00				0	0		
	Total Leaves :10.00									Save
C0002	GAYATRI MAHAJAN	☒	☒	☐	☐	☐	☒	☒	☐	
	Total Days	5	5				0	0		
	Max. Days	2	05.00				0	0		
	Min. Days	0.5	2				1	0		
	Total Leaves :10.00									Save

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Total Leaves :10.00

E0001

KIRTI SAINI

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Total Days	12	25.00	150.00			0	0
Max. Days	2	22.00	150.00			0	0
Min. Days	0.5	2	1			1	0
Availed	00.50	03.00	00.00			0	0
Balance	11.50	22.00	150.00			0	0
Total Leaves :187.00							

Save

E0002

RUCHITA CHAUHAN

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Total Days	12	25.00	150.00			0	0
Max. Days	2	25.00	150.00			0	0
Min. Days	0.5	2	1			1	0
Availed	00.00	00.00	00.00			01.00	0
Balance	12.00	25.00	150.00			-01.00	0
Total Leaves :187.00							

Save

E0003

ARCHANA SAINI

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Save

E0004

ANITA CHAURASIA

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Leave Application

Leave Code Master

Leave Assignment

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Sejal Chilap (SuperAdmin)

Leave Approver Mapping

Dashboard / Leave Approver

+ Add Data

ID	Section	Approver EmpCode	Approver Name	Approver Email ID	Leave Type Name	Action
6	Secondary	E0002	Ruchita Chauhan	viceprincipal@birlaschoolkalyan.com	Leave Application	Delete Edit
7	Pre-Primary	E0007	Shweta Pathak	ppsupervisor@birlaschoolkalyan.com	Leave Application	Delete Edit
8	Primary	E0001	Kirti Saini	coordinator@birlaschoolkalyan.com	Leave Application	Delete Edit
9	Sr. Secondary	E0025	Shahila C	asstviceprincipal@birlaschoolkalyan.com	Leave Application	Delete Edit
10	Non Teaching Staff	E0026	Ranjna Jangra	principal@birlaschoolkalyan.com	Leave Application	Delete Edit
11	Secondary	E0001	Kirti Saini	coordinator@birlaschoolkalyan.com	Late Come Permission	Delete Edit

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Sejal Chilap (SuperAdmin)

Monthly Salary

Dashboard / Monthly Salary

Total Staff : 225

Financial Year

2024/04/01 - 2025/03/31

Select Month

November

Select Year

2024

Search Employee

ALL

VIEW SALARY

PROCESS SALARY

FINALIZE SALARY

GENERATE EXCEL

UPLOAD EXCEL

BANK LETTER EXCEL

EXPORT PDF

Salary For the Month of November Year : 2024

Attendance and Leaves From Date : 25-10-2024 To Date : 24-11-2024

Emp Code	Employee Name	Pay Scale	Designation	Month Days	LOP	Extra LOP	Days Payable	Fixed Basic Pay	Fixed Conveyance	DA %	HRA %	Grade Pay Amount	Supervisory Allowance	Additional. Conveyance	Spl. Allowance	Addit. Spl. Allowance	CLA	TOTAL
C0001	SARITHA RAO	-	PRE-PRIMARY-TEACHER-ON	30	0	0	30	9000	1100	0	0	00	0	0	17950	00	0	0

https://bkbps.in/Payroll/Salary/ViewSalaryMaster?month=11&year=2024&empcode=ALL&isexcel=0#

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November2024ALL

VIEW SALARY

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FINALIZE SALARY

GENERATE EXCEL

UPLOAD EXCEL

BANK LETTER EXCEL

EXPORT PDF

Salary For the Month of November Year : 2024

Attendance and Leaves From Date : 25-10-2024 To Date : 24-11-2024

Employee Name	Grade	HRA_Cat	Gross Salary	PF %	is Voluntary PF	Voluntary PF Multiple	PF Amount	Staff Welfare Fund	Other Deductions	Notice Period Deduction	ITax	Prof Tax	Total Deduct	Net Salary	Action	
ARPITA KHANDAGALE		00	22570	12	False	1	1080	0	0	0	0	0	1080	21490		
ARUN SHARMA		00	34530	12	False	1	1080	0	0	0	0	200	1280	33250		
PRITESH TRIPATHI		00	33193	12	False	1	531	0	0	0	0	200	731	32462		
SUSHIL PATHAK		00	39488	12	False	1	522	0	0	0	0	200	722	38766		
KIRTI SAINI		5000	153725	12	True	2	23016	100	1280	0	23685	200	48281	105444		
RUCHITA CHAIHAN		15000	194424	12	False	1	11853	100	0	0	38332	200	50485	143939		

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Sejal Chilap (SuperAdmin)

Salary Summary Report

Dashboard / Salary Summary Report

Total Staff :

Financial Year2024/04/01 - 2025/03/31Search EmployeeAKSHAY - SAINI

VIEW SALARY REPORTGENERATE EXCEL

Ref.ID	Emp. Code	Employee Name	Pay Scale	Designation	Month-Year	Month Days	LOP	Days Payable	Fixed Basic Pay	Fixed Conveyance	DA %	HRA %	Basic Pay	Grade Pay Amount	Grade Pay	DA	Total	Basic Da Arrears
1157	E0108	AKSHAY SAINI	7thPay	I.T. ADMINISTRATOR	April-2024	30	00.00	30.00	38600	1100	32	27	38600	00	00	12352	50952	00
1157	E0108	AKSHAY SAINI	7thPay	I.T. ADMINISTRATOR	May-2024	31	00.00	31.00	38600	1100	32	27	38600	00	00	12352	50952	00
1157	E0108	AKSHAY SAINI	7thPay	I.T. ADMINISTRATOR	June-2024	30	00.00	30.00	38600	1100	34	27	38600	00	00	13124	51724	00
1157	E0108	AKSHAY SAINI	7thPay	I.T. ADMINISTRATOR	July-2024	31	00.00	31.00	39800	1100	34	27	39800	00	00	13532	53332	00
1157	E0108	AKSHAY SAINI	7thPay	I.T. ADMINISTRATOR	August-2024	31	00.00	31.00	39800	1100	34	27	39800	00	00	13532	53332	00
1157	E0108	AKSHAY SAINI	7thPay	I.T. ADMINISTRATOR	September-2024	30	00.00	30.00	39800	1100	34	27	39800	00	00	13532	53332	00
1157	E0108	AKSHAY SAINI	7thPay	I.T. ADMINISTRATOR	October-2024	31	00.00	31.00	39800	1100	34	27	39800	00	00	13532	53332	00
1157	E0108	AKSHAY SAINI	7thPay	I.T. ADMINISTRATOR	November-2024	30	00.00	30.00	39800	1100	37	27	39800	00	00	14726	54526	00
1157	E0108	AKSHAY	7thPay	I.T.	December-	31	00.00	31.00	37000	925	23	24	37000	00	00	8510	45510	00

Salary Slip

[Download PDF](#)

Print

B. K. BIRLA PUBLIC SCHOOL, KANYAN

(Conducted By Kalyan Citizens Education Society)

SALARY SLIP

Month : January Year : 2024

Emp. Name :	AKSHAY SAINI	Designation :	I.T. ADMINISTRATOR
UAN :	101208982795	Bank Account No :	50100219248565
PF A/c :	THTHA00972120000010285	Employee Code :	E0108
LOP :	0	No. of Present Days :	31

EARNINGS	
Basic	₹ 38600
D.A.	₹ 10808
H.R.A.	₹ 10422
Conveyance Allowance	₹ 925
Special Allowance	₹ 12510
C.L.A.	₹ 400
T.L.A.	₹ 300
Total Earning	₹ 73965

DEDUCTIONS	
PF	₹ 11858
P. Tax	₹ 200
I. Tax	₹ 2617
Staff Welfare fund	₹ 100
Other Charges	₹ 1330
Total Deductions	₹ 16105
Net Pay	₹ 57860

Fifty Seven Thousand Eight Hundred Sixty Rupees only

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Income Tax Slab M

Income Tax Calcul

ITR Master

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Investment Declaration List

View Data

Export to Excel

Additions During the Year

0

Add Tax Deduction At Source For Salary.

FY ID

2024/04/01 - 2025/03/31

Enter Employee Code

E0108

Enter Employee Name

AKSHAY SAINI

Income Tax As Per OLD Regime.

Expected Annual Salary :-	Additional During The Year :-	Annual Gross Salary :-	Standard Deduction :-
999286	0	999286	50000
RENT :- View Calc.	Professional Tax :-	Interest On Housing Loan :-	
116042	2500	0	
Provident Fund :-	Tution Fees :-	Housing Loan Principal :-	Public Provident Fund :-
153500	0	0	0
Term Deposit :-	LIC :-	NSC :-	Mutual Fund :-
0	36698	0	60000
NPS:-	Sukanya Samridhi Yojana :-	Total 80 C :-	
50000	0	200000	